

WASTEWATER PLANT SUPERVISOR I

DEFINITION

Under general supervision, is responsible for supervising others and participating in the operation of wastewater treatment, sludge processing and disposal equipment at a wastewater treatment plant; performs related duties as required.

EXAMPLES OF WORK (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Inspects and monitors operation of equipment such as air filters, chlorine indicators and pumps, reporting need for repairs to designated authority;

Changes chlorine and sulfur dioxide tanks;

Runs field tests such as titration tests on chlorine levels in discharge;

Drives to lift station to inspect pumps and clean bar racks;

Maintains records on chemical usage and storage;

Completes and maintains logs of operations in order to make operating decisions;

Performs minor equipment maintenance including lubrication, cleaning and painting;

Completes performance appraisals; initially approves leaves and recommends first-line disciplinary action for subordinates;

Assists in planning daily work schedule;

Assigns tasks to workers based on process needs;

May conduct training sessions for subordinates.

MINIMUM QUALIFICATIONS

Possession of a valid State of Ohio Class II Wastewater Works Operator's certificate or the equivalent from another state.

Possession of a valid motor vehicle operator's license.

KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of occupational hazards and related safety principles; general knowledge of wastewater treatment systems, equipment and materials; ability to use practical applications of percentages and ratios; ability to calculate area, volume and velocity; ability to write descriptive sentences; ability to read and comprehend operations manuals and regulations; ability to read mechanical drawings; ability to speak clearly and distinctly with others; ability to exert fifty (50) pounds of force; ability to climb stairs; ability to identify and distinguish colors.

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| Probationary Period: | 365 Days |
| Examination: | Noncompetitive |
| Class Code: | 3875 |
| Job Family: | Labor & Maintenance |
| EEO Job Category: | Skilled Craft |
| Compensation Plan: | AFSCME |
| Salary: | Range 26-26 |
| Class established: | 04-08-63 |
| Current spec: | 11-22-93 |
| Commission action taken: | Review/no change |
| Last reviewed: | 06-25-01 |